

GOUVERNEUR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
GOUVERNEUR NEW YORK 13642  
REGULAR BOARD MEETING

May 21, 2018

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President Ed Siebels, at 6:30 P.M., EDT in the High School Cafeteria, leading those present in the Pledge of Allegiance.

Trustees Present: James Delity, Lisa Dunkelberg, David Fenlong, Lisa McGregor, Roland Roderick, Ed Siebels.

Trustees Absent: Dr. William Cartwright, Karen Geer, Nickolas Ormasen.

Also Present: Lauren French, Superintendent of Schools; Donna Runner, Assistant Superintendent; Carol LaSala, Business Manager; Cory Wood, High School Principal; Steven Coffin, Middle School Principal; Victoria Day, Elementary Principal; Charity Zawatski, Elementary Principal; Robyn Knowlton, CSE/CPSE Chairperson; Harold Simmons, Director of Facilities; Tatia Z. Kennedy, District Clerk.

News Media: Jessyca Cardinell, Gouverneur Tribune Press.

II. COMMENT PERIOD

None.

III. DISCUSSION

A. Administrative Updates

1. Principals

Principals reported on events taking place, including Kindergarten and UPK registration, fourth grade "Painting with Wilson Bickford" at the Elks Club, the spring concert schedule, National Honor Society induction of 12 new members, Junior-Senior Prom at the community center for 212 participants, regents review calendar, and spring sports playoffs.

2. Facilities

Mr. Simmons informed board members that the grandstand was in preparation for graduation, lawnwork for sports continues, and a few minor things at the new Middle School are finishing up.

B. Communications

President Ed Siebels shared invitations the Board members had received to the 2018 Induction Ceremony to the *Joseph D. Laurenza Chapter* of the National Technical Honor Society for students at Southwest Technical Center, Tuesday, May 22 at 6:30 PM at the Harrisville CSD Auditorium; and the 2018 GHS Induction Ceremony to the National Honor Society, Wednesday, May 23 at 6:30 PM at the Gouverneur Community Center. He also shared a letter from departing teacher Melanie Miles, whose spouse received US Army Permanent Change of Station orders, gratefully acknowledging the year she spent with our students. President Siebels commented that she was his daughter's teacher and he appreciates she could be part of our district. Superintendent Lauren F. French also shared an email from teacher Pam Stevens giving positive feedback to current district events.

IV. FINANCIAL REPORT

None.

V. UNFINISHED BUSINESS

None.

## VI. CONSENT AGENDA

President Ed Siebels asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed.

**Motion to approve Consent Agenda Items:**

Upon presentation and recommendation of Lauren French, Superintendent of Schools, motion made by Trustee Roderick, seconded by Trustee McGregor, that the Board of Education take the following action:

A. Minutes

Approve the minutes of the May 7, 2018 Special Meeting, the May 7, 2018 Regular Meeting, and the May 7 & 15 Annual Meeting – Budget Hearing and Vote, as presented.

B. Claims Auditors Reports

*(See Sheet #1, Board Minutes File Folder)*

Approve the Claims Auditor's Reports for the period 04/26/18 – 05/11/18, as presented.

C. CSE Business

*(See Sheet #2, Board Minutes File Folder)*

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

**CSE Student ID#:**

5103547	0010493	0010750	0011585	5100261	5100386	5100616	5100865
0011685	5102147	5101581	5101782	5101025	5102735	5101991	5103597
0011499	5102606	0011925	5100753	5101148	5101971	0010645	5103042
0014125	0011200	0011256	5102969	5102609			

D. CPSE Business

*(See Sheet #3, Board Minutes File Folder)*

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

**CPSE Student ID#:**

5103246	5102802	5103590	5103538	5103368	5103355	5102780	5103281
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E. Treasurer's Report – April 2018

*(See Sheet #4, Board Minutes File Folder)*

Accept the Treasurer's Report for the month of April 2018, as presented.

F. Amendment to Assistant Superintendent's Contract

*(See Sheet #5, Board Minutes File Folder)*

Approve the Assistant Superintendent's Contract for the period 07/01/18 – 06/30/22, as presented.

G. Cooperative Bid Awards – 2018-2019

Per recommendation of Donald R. Haller, Cooperative Purchasing Agent, accept the cooperative bid awards for 2018-2019 as follows:

Art	\$ 5,618.19
Construction Paper	1,515.94
Copy Paper	16,161.78
Custodial Supplies	11,950.20
General Supplies	16,757.65
Health Supplies	2,487.55
Printed Envelopes	1,068.48
Science Classroom Supplies	2,069.43
Teaching Aids	520.43

H. Regular Staffing Actions1. Substitute Appointments

Approve the appointment of the following substitutes for the 2017-18 school year, effective immediately: Dustin Simons, B&G, pending completion of all training and fingerprints.

**Vote on Consent Agenda Items:**

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. ITEMS ON CONSENT AGENDA, APPROVED AS PRESENTED.**

## VII. NEW BUSINESS

A. Bid Award – Gouverneur Elementary School Sewage Station

(See Sheet #6, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa McGregor, and seconded by Trustee Roland Roderick, that the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids for reconstruction at the Gouverneur Elementary School for the Gouverneur Central School District, which bids were opened publicly on April 3, 2018 at 3:00 p.m.; and the following bidder is the lowest responsible and responsive bidder for the project identified herein: ConTech Building Systems 4524 NY 58 Gouverneur, NY 13642; for their Base Bid amount of \$143,300.

BE IT RESOLVED, that the Board of Education hereby awards the contract to the bidder specified herein for the project as set forth above, for the price specified and in accordance with the plans and specification for such project.

DISCUSSION: Business Manager LaSala clarified that this is the original project authorized in 2016-17 for \$100,000, but when the bids came in they were too high. The recent budget approval authorized the additional \$43,000.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. BID AWARD FOR THE GOUVERNEUR ELEMENTARY SCHOOL SEWAGE SYSTEM AWARDED TO CONTECT BUILDING SYSTEMS.**

B. Policy Review

(See Sheet #7, Board Minutes File Folder)

The following policies were reviewed for tentative adoption at the June 4, 2018 regular meeting:

**5662** – Meal Charging and Prohibition Against Meal Shaming (revised); *Schools participating in the National School Lunch Program and/or School Breakfast Program must ensure that students with unpaid meal charges are not shamed or treated differently than students without unpaid meal charges. This updated policy replaces the previous one titled "School Food Service Program (Lunch and Breakfast)" and ensures district compliance with both New York and federal requirements.* **6212** – Certification and Qualifications (revised); *Specifies that online verification of certification status through the TEACH Online Services system must be used in lieu of printed certifications.* **6550** – Leaves of Absence (revised); *Effective March 18, 2018, New York Civil Service Law entitles school district employees up to four hours of paid leave on an annual basis to undertake a screening for any cancer. Previously, only screenings for breast and prostate cancer were covered.* **7541** – Military Recruiters and Institutions of Higher Education (revised); *Reflects amendments made by the Every Student Succeeds Act of 2015 (ESSA).* **8240** – Instruction in Certain Subjects (revised); *Reflects that, effective July 1, 2018, school districts must have mental health education integrated into their health education programs. Also addresses the existing requirement to discourage misuse and abuse of alcohol, tobacco, and other drugs as part of the health education curriculum.* **7582** – Education of Students in Temporary Housing (revised); *Comprehensive changes were made per SED guidance to the policy formerly titled "Education of Homeless Children and Youth."*

C. Shared Decision-Making Committee Position Statement on Retention

(See Sheet #8, Board Minutes File Folder)

Assistant Superintendent Donna Runner explained that this is the original position statement created by the Shared Decision Making committee in February 2015. It was recently reviewed by the committee and contains non-substantial changes wordsmithing changes, shared with the Board for informational purposes.

D. Out of State Conference Approval

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa McGregor, and seconded by Trustee Roland Roderick, that the Board of Education approve the request for two staff members (anticipated to be Jessica Cappellino and Jillian McDougall) to attend "Train the Trainer: Guided Math That Works" in Chicago, IL on July 17-20, 2018; and approve the request for two staff members (anticipated to be Carrie Hartle and Arleen Escudero) to attend "Train the Trainer: Differentiated Instruction That Works" in Seattle, WA on July 23-26, 2018, paid for through General Funds.

DISCUSSION: Responding to Trustee James Delity, Donna Runner informed those present it is a K-8 opportunity.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. OUT OF STATE CONFERENCE, APPROVED AS PRESENTED.**

## VII. NEW BUSINESS (CONTINUED)

E. Acceptance of Gift – Budget Appropriation

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa McGregor, and seconded by Trustee Lisa Dunkelberg, that the Board of Education increase Revenue – Gifts & Donations account A 2705.000 and Appropriations account A 211.200.23.2600 by \$831.13 in reference to the gift accepted by the Board on 5/7/2018 from Friends of the Gouverneur Marching Band for the purchase of a bass carrier.

DISCUSSION: Superintendent French noted that the Board needs to formally accept all gifts so it can be acknowledged in the Minutes.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. ACCEPTANCE OF GIFT – BUDGET APPROPRIATION APPROVED AS PRESENTED.**

## VIII. SUPERINTENDENT'S REPORT

A. Resignations

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa McGregor, and seconded by Trustee Lisa Dunkelberg, that the Board of Education accept the request for resignation from Melanie Miles, Elementary Teacher, effective June 30, 2018.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. RESIGNATION OF MELANIE MILES, EFFECTIVE 6/30/18, ACCEPTED.**

B. Elimination/Reduction of Positions

- a) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee James Delity, and seconded by Trustee Roland Roderick, that the Board of Education eliminate a 1.0FTE Teaching Assistant position (ATS Room), effective June 30, 2018. (This position is currently vacant.)

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. ELIMINATION OF 1.0FTE TEACHING ASSISTANT POSITION, APPROVED.**

- b) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Roland Roderick, that the Board of Education reduce a 1.0FTE Teacher Aide position (Library) to a 0.5FTE Teacher Aide position (Library), effective July 1, 2018. (This position is currently vacant.)

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. REDUCTION OF 1.0FTE TEACHER AIDE (LIBRARY) TO 0.5FTE TEACHER AIDE (LIBRARY), APPROVED.**

C. Creation of Positions

- a) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa McGregor, and seconded by Trustee Lisa Dunkelberg, that the Board of Education create a 1.0FTE Teacher Aide position (ATS Room), effective July 1, 2018, in accordance with the terms and conditions under the GSRPU agreement.

DISCUSSION: Superintendent Lauren F. French responded to questions, explaining that the Teaching Assistant holds certification and is part of the Teachers' union, and a Teacher Aide belongs to the support staff union.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CREATION OF 1.0FTE TEACHER AIDE POSITION (ATS), APPROVED.**

- b) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Roland Roderick, that the Board of Education create a 1.0FTE Teacher Aide position (Clerical), effective July 1, 2018, in accordance with the terms and conditions under the GSRPU agreement.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CREATION OF 1.0FTE TEACHER AIDE POSITION (CLERICAL), APPROVED.**

VIII. SUPERINTENDENT’S REPORT (CONTINUED)

C. Creation of Positions (Cont.)

- c) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Roland Roderick, that the Board of Education create a 1.0FTE LPN Aide position, effective July 1, 2018, in accordance with the terms and conditions under the GSRPU agreement.

DISCUSSION: Superintendent Lauren F. French confirmed this position was part of the budget discussion.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CREATION OF 1.0FTE LPN AIDE POSITION, APPROVED.**

- d) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Roland Roderick, that the Board of Education create two (2) FTE Cleaner positions, effective July 1, 2018, in accordance with the terms and conditions under the GSRPU agreement.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CREATION OF TWO (2) 1.0FTE CLEANER POSITIONS, APPROVED.**

- e) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee James Delity, that the Board of Education create a 1.0FTE Special Education Teacher (HS) position, effective July 1, 2018, in accordance with the terms and conditions under the GTA agreement.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CREATION OF 1.0FTE SPECIAL EDUCATION TEACHER (HS), APPROVED.**

- f) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa McGregor, and seconded by Trustee Lisa Dunkelberg, that the Board of Education create a Licensed Clinical Social Worker (LCSW) position, effective July 1, 2018, in accordance with the terms and conditions under the Managerial/Confidential Employee Handbook.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CREATION OF LCSW POSITION, APPROVED.**

- g) Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Roland Roderick, that the Board of Education create a School Resource Officer (SRO) position, effective July 1, 2018, in accordance with the terms and conditions under the Managerial/Confidential Employee Handbook.

DISCUSSION: Superintendent Lauren F. French stated a suggestion had been offered to form a committee to discuss what the position will look like, saying we need to be respectful of opinions and ideas offered.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CREATION OF SRO POSITION, APPROVED.**

D. Appointments

1. Extra-Curricular

Fall Coaching Appointments for 2018-19. Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Roland Roderick, to approve the following extra-curricular appointments, pending completion of any outstanding certification requirements, and compensated in accordance from the Coaching Salary Schedule of the GTA contract:

FOOTBALL - VARSITY	SEAN T. DEVLIN	CLASS 1	Step 19
FOOTBALL - VARSITY ASSISTANT	JUSTIN M. YOUNG	CLASS 2	Step 11
FOOTBALL ASSISTANT - VOLUNTEER	TRAVIS DANN	N/A	VOLUNTEER
FOOTBALL ASSISTANT - VOLUNTEER	FRANK BUSH	N/A	VOLUNTEER
FOOTBALL JV	STEVEN M. BESAW	CLASS 2	Step 22

## VIII. SUPERINTENDENT'S REPORT (CONTINUED)

D. Appointments – Extra Curricular (Cont.)

FOOTBALL JV ASSISTANT	DAVID M. DAILEY	CLASS 3	Step 21
FOOTBALL MODIFIED	TIMOTHY W. KNOWLTON	CLASS 4	Step 18
FOOTBALL - MODIFIED ASSISTANT	ALEX BUSH	CLASS 4	Step 1
FOOTBALL ASSISTANT - VOLUNTEER	CODY HARTLE	N/A	VOLUNTEER
CROSS COUNTRY	SHAWN P. CUMMINGS	CLASS 1	Step 19
CROSS COUNTRY ASSISTANT	GEORGE J. BAER	CLASS 3	Step 14
SOCCER VARSITY BOYS	RICHARD J. WOOD	CLASS 1	Step 6
SOCCER BOYS MODIFIED	LUCAS A. HAYDEN	CLASS 4	Step 3
SOCCER VARSITY GIRLS	MARK C. MARTIN	CLASS 1	Step 5
SOCCER GIRLS JV	KASSANDRA L. ROBILLARD	CLASS 2	Step 6
SOCCER GIRLS MODIFIED	KURTIS WELLS	CLASS 4	Step 5
SWIM – GIRLS VARSITY/MOD	KATHERINE RICHEY	CLASS 1	Step 2
VOLLEYBALL VARSITY	CHRISTOPHER J. DASHNAW	CLASS 1	Step 24
VOLLEYBALL JV	CHRISTINE V. COGNETTI	CLASS 3	Step 9
VOLLEYBALL MODIFIED	NICHOLAS P. COSTA	CLASS 4	Step 5
CHEERLEADING FALL	KELSEY KELLERMAN	CLASS 3	Step 1

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. 2018-19 FALL COACHING APPOINTMENT(S), APPROVED.**

## IX. COMMENT PERIOD

Gouverneur Foundation. Superintendent Lauren F. French announced that in working with the Foundation, language has been created that will now enable the Foundation to support \$20,000 to Gouverneur students for SUPA classes. A 4-credit hour course will give the student 80% of what their bill is toward SU. Responding to questions, Mrs. French stated that there is still work to be done, including revising current policy language.

Special Education Classroom. Superintendent Lauren F. French confirmed that the newly-created 12:1+1 classroom will be in the High School.

## X. PROPOSED EXECUTIVE SESSION and APPOINTMENT OF CLERK PRO TEMPE.

Motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Lisa McGregor, to enter into executive session to discuss matters leading to the discipline of a particular person, and to appoint Superintendent Lauren F. French as Clerk Pro Tempe for the remainder of the meeting.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. BOARD OF EDUCATION MOVED TO EXECUTIVE SESSION AT 7:05 P.M., EDT, WITH LAUREN F. FRENCH NAMED CLERK PRO TEMPE FOR THE REMAINDER OF THE MEETING.**

OPEN SESSION RESUMED AT 7:22 P.M.

## XI. RESOLUTION FOR ADMINISTRATIVE LEAVE

BE IT RESOLVED, upon the recommendation of Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Lisa McGregor, that the Board of Education approve a paid administrative leave for a probationary teacher (#00398), effective May 21, 2018, pending the outcome of an investigation.

## XII. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Lisa McGregor, and seconded by Trustee Roland Roderick, to adjourn at 7:25 PM.

YEAS: All Trustees Present.    NAYS: None.

**MOTION CARRIED. MEETING ADJOURNED AT 7:25 PM, EDT.**

Respectfully submitted,

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Tatia Z. Kennedy, District Clerk

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Ed Siebels, President